



METROPOLITAN
TRANSPORTATION
COMMISSION

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Scott Haggerty, Chair
Alameda County

ADMINISTRATION COMMITTEE

May 12, 2010
MINUTES

Adrienne J. Tissier, Vice Chair
San Mateo County

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Attendance

Tom Bates
Cities of Alameda County

Dean J. Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Chris Daly
City and County of San Francisco

Bill Dodd
Napa County and Cities

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jake Mackenzie
Sonoma County and Cities

Jon Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Sperring
Solano County and Cities

Amy Rein Worth
Cities of Contra Costa County

Ken Yeager
Santa Clara County

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

Chair Bates called the meeting to order at approximately 10:20 a.m. Committee members present were: Commissioners Cortese, Daly, Dodd, Glover, Kinsey and Sartipi. Other commissioners present were: Chu, Giacomini, Halsted, Lempert, Mackenzie, Rubin, Sperring, Rein-Worth, Yeager, Haggerty and Tissier.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of April 14, 2010.

Monthly Financial Statements

The Committee received the following monthly financial reports for the month of March: Operating Income through March 2010; Report of Operating Expenditures for FY 2009-10 through March 2010; Report of Capital Projects for FY 2009-10 through March 2010; FY 2009-10 Contract Services Disbursement Report for March 2010. For the month of March 2010, the monthly financial report listed one (1) contract executed by the Executive Director in the amount of \$100,000 and under, and sixteen (16) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee also received a comparison of the budget and actual revenue and expenditures through March 2010.

Investment Report

The Committee received the Investment Reports for the month of March 2010.

Contract – Transit Sustainability Project (TSP)

Commissioner Yeager requested that the item be held over until next month to allow for discussion at the joint TSP Steering Committee and Select Committee on May 14.

Contract – High School Internship Program Support: Career Alliance, Oakland, CA

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract with Career Alliance for the High School Internship Program in an amount not to exceed \$146,800. The Chief Financial Officer was directed to set aside funds for such contract.

Resolution No. 3906, Revised – FY 2009-10 Overall Work Program (OWP)

The Committee referred MTC Resolution No. 3906, Revised to the Commission for approval to add \$800,000 recently awarded to MTC by the Strategic Growth Council from the Proposition 84 Modeling Incentive Program.

Draft MTC Agency Budget – FY 2010-11

Brian Mayhew, Chief Financial Officer, presented a draft MTC agency budget for FY 2010-11. The final budget will be presented to the Committee at its June 2010 meeting for referral to the full Commission for approval.

Commissioners Kinsey and Sperling requested that an ad hoc Committee be formed to review MTC staff compensation and benefits as the basis for a longer term strategy. Commission Chair Haggerty appointed Commissioners Kinsey and Sperling to serve on this ad hoc Committee and asked other Commissioners to let him know if they are interested in participating.

OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 10:42 a.m. The next Committee meeting date will be on June 9, 2010 in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.